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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Space, Maintenance and Facilities

DATE: 1 February 1954

CMK 7 1/54

FROM : Chief, Telephone Section

SUBJECT: Monthly Report

1. Noted hereon are charges for services rendered by the Chesapeake and Potomac Telephone Company and the American Telephone and Telegraph Company.

	<u>Dec. 1953</u>	<u>Dec. 1952</u>
a. Rental and Service Costs		
(1) Switchboard - EX 3-6115.....	\$ 25,421.	\$ 25,047.
(2) Private, Unlisted Lines.....	1,404.	1,220.
(3) Teletype, Leased Lines, TWX.....	1,079.	1,441.
(4) Miscellaneous.....	563.	434.
(5) Premium Overtime.....	0.	0.
Total.....	<u>\$ 28,467.</u>	<u>\$ 28,142.</u>
b. Toll Charges		
(1) Switchboard - EX 3-6115.....	\$ 3,211.	\$ 3,635.
(2) Private, Unlisted Lines.....	1,816.	2,871.
(3) TWX.....	249.	184.
Total.....	<u>\$ 5,276.</u>	<u>\$ 6,690.</u>
c. Outside Local Calls		
(1) Number.....	137,213	135,835
(2) Cost.....	*\$ 4,804.	\$ 4,756.
* Included in paragraph 1 a (1).		
d. Rental Increase or Decrease, EX 3-6115.....	+\$ 10.	+\$ 297.

2. Additional information pertinent to the operation of this Office is submitted hereon.

	<u>Jan. 1954</u>	<u>Jan. 1953</u>
a. Switchboard Capacity.....	3,200	3,200
b. Lines working.....	3,056	3,017
c. Lines Available.....	144	183
d. Private, Unlisted Lines.....	118	124
e. Requisitions Issued.....	81	82

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3. Listed below are estimated costs for services to be rendered.

	<u>Feb. 1954</u>	<u>Feb. 1953</u>
a. Rental and Service Costs.....	\$ 29,000.	\$ 27,000.
b. Toll Charges.....	9,000.	9,000.
c. Private, Unlisted Lines.....	1,500.	1,500.
d. Teletype, Leased Lines, TWX.....	2,000.	2,000.
e. Miscellaneous.....	1,000.	500.
Total.....	\$ 42,500.	\$ 40,000.

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